

AGREEMENT

*Please complete, sign and return in the enclosed SASE envelope and keep one copy for your records.
Speaking dates will be confirmed upon receipt of this signed agreement and retainer.*

GROUP
SEMINAR LOCATION
CITY, STATE
DATE

This letter serves as Steward and Associates' commitment for Janet Steward to present the program as outlined for an honorarium of _____ plus speaker's travel expenses (round-trip coach airfare and hotel accommodations).

When preparing Janet's honorarium check, please make the check payable to:

Steward & Associates. TAX ID # 20-0461133. Form 1099 is not required.
Payment is expected at the close of the seminar. An invoice will be presented to you by noon to allow time to prepare the check.

Please sign and return a copy of this Agreement within 15 days so that we may finalize the plans for your seminar.

Signed: _____

Dated: _____